SOUTHROP PARISH COUNCIL

MINUTES
OF THE PARISH COUNCIL MEETING
HELD ON THURSDAY 1ST OCTOBER 2026

Present: **Cllr Guest** **Cllr P Brickley**
Cllr Jones **Cllr Giles**

In attendance: Vanessa Lawrence (Clerk), District Cllr Fowles (part)

050 26/27 Apologies for absence
Apologies were received from Cllr C Brickley

051 26/27 Declarations of Interest in Items on the Agenda
None received

052 26/27 To approve the Minutes of the Parish Council meeting held on 23rd July 2026
It was **RESOLVED** to approve the Minutes of the Parish Council meeting held on the 23rd July as a true and accurate record of the proceedings. Proposed Cllr P Brickley, seconded Cllr Jones – 3 in favour, 1 abstention

053 26/27 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit
N/A

054 26/27 To agree to reconvene the meeting following Public Participation, if applicable.
N/A

055 26/27 Clerks Report
The Clerks report covered the following matters. The report had been circulated prior to the meeting and his filed with the Minutes.
- Contact with Glos Highways – Ref. Giant Hogweed – This has still not been removed and has now shed its seeds.
- Autospeedwatch Camera – Delivery will be made upon receipt of payment.
- LGR - The Clerk reported that this has been postponed.
- Elections 2027 – The Clerk reported that next year Cllrs will all have to step down and if they choose too can stand again. The Councillor numbers will also increase from 5 to 7
- Bin Jubilee Field – Empyting of the bin has proved problematic. However the bin has now been emptied. The Clerk has contacted CDC to ensure that this is now included on the 'Report It' portal.

056 26/27 Chairman's announcements
Cllr Guest reported that a new editor has been appointed for the CHEQS magazine (Gretchen Shoring). Cllr P Brickley reported that he has not heard anything further regarding the playground refurbishment.

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Following information received from Cllr C Brickley regarding hosting an Emergency Briefing. It was agreed that this should be done and the Clerk will liaise with Cllr C Brickley and the village hall.

As the District Cllr had not yet arrived it was agreed to continue with Item 058 26/27

057 26/27 To receive report from District/County Councillor

FINANCE

058 26/27 To approve retrospectively, any payments made since the last meeting and to approve payments to be made.

It was **RESOLVED** to approve payments to be made £6807.52. Proposed Cllr P Brickley, seconded Cllr Giles – all in favour.

ACTION: Clerk to make payments.

District Cllr Fowles arrived.

057 26/27 To receive report from District/County Councillor

District Cllr Fowles' report had been circulated prior to the meeting. Subsequent to his report further information was given to the Council:-

- Local Plan Update – The deadline for receipt of responses to the consultation has been extended to 3rd November.
- Elections 2027- Elections for both Local and District Councils to take place next May.
- LGR – Reasons for postponement relate to legal challenges
- Planning – Changes in the way planning applications are decided whereby two people, Head of Planning and Chair of Planning will be looking at the applications. A minority of applications will be dealt with by Committee.
- Electoral Boundary Review – A review of polling stations is being undertaken to try to cut costs.

The District Cllrs report is filed with the Minutes.

059 26/27 To consider and agree cashbook & reconciliation figures at end of September 2026

It was **RESOLVED** to agree cashbook and reconciliation figures at the end of September 2026. Proposed Cllr P Brickley, seconded Cllr Jones – all in favour

060 26/27 To remind Cllrs that budgets will need to be considered in November.

The Clerk reminded Cllrs that budget setting will need to be considered at the next meeting.

061 26/27 To consider and agree External Auditors Report and any actions to be taken.

The External Auditors report had been circulated prior to the meeting. It was **RESOLVED** to agree the report and to apply any recommendations. Proposed Cllr P Brickley, seconded Cllr Jones – all in favour.

062 26/27 To agree to publish Conclusion of Audit notice.

It was agreed to publish the Conclusion of Audit notice – all in favour.

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PLANNING

063 26/27 To receive Decision notices:-

26/01839/FUL Full Application for Erection of two storey and first floor rear extension, and canopy behind garage. Felling of existing tree in rear garden at 9 Dawes Close Southrop Lechlade Gloucestershire GL7 3PR Received 12 June 2026 |Validated 23 June 2026 | Expiry 23rd July 2026 – PERMITTED.

064 26/27 New Planning Applications

26/02549/LBC & 26/02548/FUL│Alteration of wall, boundary treatments, and surfacing within the curtilage of The Dovecote, including the erection of a new stone wall o the western boundary including a recessed area for bins, erection of a stone dividing wall within the courtyard, infilling of the southern boundary wall, alteration of the internal stone wall to the driveway including reduction in height and position of the gate, alteration of the eastern boundary wall including raising the height of the stone wall, and laying of new paving at The Dovecote Southrop GL7 3PD │Received 21.8.026: Validated 21.8.2026: Status Pending – NO OBJECTION

26/02463/LBC │Alterations to courtyard wall to improve access arrangements at The Oxhouse, Southrop Manor Estate, Southrop GL7 3NX │Received 14.8.2026: Validated 22.8.2026: Status Pending – NO OBJECTION

26/02469/FUL│ Variation of conditions 1 (Approved plans), 3 (landscaping scheme) and 5 (overflow parking area) of permission 19/04203/FUL – (Variation of condition 3 (car parking and vehicular movements), Condition 4 (landscape), Condition 21 (lighting) and removal of Condition 22 (access) of application 17/01013/FUL) at Manor Farm Barns, Southrop │Received 14.8.2026: Validated 17.8.2026: Status pending.│ NO OBJECTION

OTHER MATTERS

065 26/27 To consider and agree best way of managing the new website.
It was agreed to defer this matter to the next meeting.

066 26/27 Update on speeding with particular reference to the RAF
Cllr P Brickley reported that details of the 6 worse speeding offenders over the past 9 months, has been given to the PCSO. Brize Norton personnel have been caught speeding and this information has been relayed to the relevant RAF department. A meeting has been held recently with Glos. Constabulary and the RAF, regarding the traffic issues in Southrop and Whelford, following which SPC note they operate appropriately and RAF Brize Norton will re-engage. Representatives from RAF Brize Norton would like to visit the village in order to obtain a better understanding of the problems with traffic flow. Whelford have different issues which are not as easy to resolve. Housing proposals for Fairford contained in the local plan would impact greatly on traffic through Southrop and the Clerk stressed the importance of SPC and or individual Cllrs responding to the consultation (deadline 3rd November).

ACTION: SPC and or individual Cllrs to respond to Local Plan consultation

067 26/27 To consider and agree to renew the 'Asset of Community Value' status of The Swan which expires next April.
It was **RESOLVED** to agree to renew the 'Asset of Community Value' status of The Swan.

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ACTION: Clerk to complete details.

068 26/27 To receive report from Cllr P Brickley re: recent meeting with Glos. Constabulary dealing with traffic from RAF bases.
See Item 066 above.

069 26/27 Update on matters relating to flooding
Cllr C Brickley met with resident and representatives from Glos Highways to look at the ditch on the Eastleach Road. There is a dispute as to ownership and responsibility of the ditch, with both parties claiming that they are not responsible. The meeting ended with no plan for anyone to clear it. Glos Highways have since said they will strim the verge as a goodwill gesture, but this will not deal with clearance of the ditch. Further investigation is required.

070 26/27 Anything the Chair considers urgent.
Solar Farm. Cllr Giles reported on recent email regarding proposals for a very large solar farm close to the Southrop boundary. Technically this falls into W.Oxon. Discussion took place regarding how this would affect the land, screening, terms of access and what funds might available to object to this application if required.
POST MEETING NOTE: A formal e-mail from W.Oxon has now been received giving the Council the opportunity to comment. This has been circulated to Council.

071 26/27 Date of next meeting 10th December 2026

There being no further business the meeting closed at 7.45pm.

Chairman……

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